



Executive Committee Meeting Minutes

Lee County, Illinois

Jun 16, 2022 at 11:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2nd St, Dixon, IL 61021

I. Call to Order

The meeting was called to order at 11:02 a.m., by Chair Bob Olson.

- ## II. Committee Member Roll Call: Chair Bob Olson, Vice Chair John Nicholson, Mike Koppien, Jim Schielein, Chris Norberg, Doug Farster, Marilyn Shippert, and Tom Wilson
- All members were present and attended in person.

III. Meeting Attendees and Visitors

Jennifer Boyd (Assessor), Greg Saunders (Maintenance Supervisor), Nancy Petersen (County Clerk and Recorder), Jonathan Henrikson (IT), and Becky Brenner (Board Secretary), were all present in person.

IV. Approval of the Minutes from the Previous Meeting - (May 16, 2022)

The minutes from the May 16, 2022, Executive Committee meeting were approved without modification.

V. Review of Claims Report Provided by the Claims Committee

The claims report from the Treasurer's Office showed all claims paid from May 13, 2022 - June 9, 2022.

VI. Reports from Committee Chairs

All committee chairs took the opportunity to report items discussed and motioned forward from their committee meeting.

VII. Old Business

No items under old business.

VIII. New Business

No items under new business.

IX. Appointments

- ### A. Appointment of Dr. Shailee Patel to the Lee County Board of Health

Motion to approve the appointment of Dr. Shailee Patel to the Lee County Board of Health and move to the County Board agenda. **Moved** by Chris Norberg. **Second** by Marilyn Shippert. **Motion** passed unanimously by voice vote.

B. Appointment of Emily Rose to the Lee County Board of Health

Motion to approve the appointment of Emily Rose to the Lee County Board of Health and move to the County Board agenda. **Moved** by John Nicholson. **Second** by Tom Wilson. **Motion** passed unanimously by voice vote.

During discussion the committee agreed that appointments being brought to the County Board should also include a history and background information about the appointee so Board Members could make informed decisions about the appointment.

X. Raffle Report

A. VFW Post 540 Auxiliary

Motion to approve the VFW Post 540 Auxiliary raffle report. **Moved** by Marilyn Shippert. **Second** by Tom Wilson. **Motion** passed unanimously by voice vote.

XI. Review of Per Diem Report for County Board Approval

Motion to approve the Per Diem Report and include on the County Board agenda. **Moved** by Marilyn Shippert. **Second** by Tom Wilson. **Motion** passed unanimously by voice vote.

XII. Executive Session

No executive session was requested.

XIII. June 23, 2022 County Board Agenda Items

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Board Chair Announcements

E. Approval of Board Minutes: May 19, 2022 County Board Minutes

F. Zoning and Planning

1. Monthly Report and Minutes

2. Petitions Going To the Zoning Board of Appeals: - None

3. Petitions Going To the Planning Commission - None

4. Petitions Coming From the Zoning Board of Appeals - None

- 5. Petitions Coming From the Planning Commission - None
 - G. Administrator Monthly Update and Board Member Comments
 - H. Public/Visitor Comments
 - I. Reports of Committee
 - J. Old Business
 - 1. Purchasing Policy Ordinance - (Held over from March)
 - 2. Animal Control Ordinance (Because of revisions, ordinance will be held over until July)
 - 3. FY22 Budget Adjustment for Approved Raises (Tabled in April)
 - K. New Business
 - 1. ARPA Committee Funding Recommendations
 - a. Goodfellows Request
 - b. Clipper Kiddies Preschool Request
 - 2. County Engineer's Salary Appropriation Resolution
 - 3. BEST, Inc. - Annual Lease Agreement
 - 4. Ordinance to Opt Out Affordable Rental Final
 - 5. Approval of ARPA Capital Funds for Courts Building Elevator Project
 - 6. Approval of ARPA Capital Funds for the Asbestos Removal in the Old LEC
 - 7. Approval of WIPFLI Audit Proposal (FY 2022 and FY 2023)
 - L. Appointments
 - 1. Appointment of Steven Howell Jr. to the Emergency Telephone System Board
 - 2. Appointment of Dr. Shailee Patel to the Lee County Board of Health
 - 3. Appointment of Emily Rose to the Lee County Board of Health
 - M. Executive Session
 - N. Approval of County Officer's Reports/Quarterly Treasurer's Report
 - O. Roll Call Approval of Monthly Revenue Reports, Claims Paid, Claims Paid in Vacation, and Payroll Paid.
 - P. Approval of Board Member Mileage and Per Diem
 - Q. Adjournment - County Board Meeting Agenda
- XIV. Motion to Approve the Proposed County Board Agenda

Motion to approve the Proposed County Board Agenda. **Moved** by Chris Norberg.
Second by Tom Wilson. **Motion** passed unanimously by voice vote.

XV. Adjournment - Executive Committee Meeting

Motion to adjourn at 11:17 a.m. Moved by Doug Farster. Second by Mike Koppien.
Motion passed unanimously by voice vote.

The next meeting of the Executive Committee will be
9:00 a.m., on Thursday, July 14, 2022.